

Overview and Scrutiny Committee

Meeting: Monday, 30th October 2017 at 6.30 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

Membership:	Cllrs. Coole (Chair), Ryall (Vice-Chair), Finnegan (Spokesperson), Pearsall, Hilton, Lewis, Wilson, Dee, Hampson, Hawthorne, Melvin, Smith, Patel, Pullen and Taylor				
Contact:	Atika Tarajiya Team Leader- Democratic and Electoral Services 01452 396127 atika.tarajiya@gloucester.gov.uk				

	AGENDA						
1.	APOLOGIES						
	To receive any apologies for absence.						
2.	DECLARATIONS OF INTEREST						
	To receive from Members, declarations of the existence of any disclosable pecuniary, or non- pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.						
3.	DECLARATION OF PARTY WHIPPING						
	To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda.						
4.	MINUTES (Pages 7 - 12)						
	To approve as a correct record the minutes of the meeting held on 02 nd October 2017.						
5.	PUBLIC QUESTION TIME (15 MINUTES)						
	To receive any questions from members of the public provided that a question does not relate to:						
	 Matters which are the subject of current or pending legal proceedings, or Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers 						
6.	PETITIONS AND DEPUTATIONS (15 MINUTES)						
	To receive any petitions and deputations provided that no such petition or deputation is in relation to:						
	Matters relating to individual Council Officers, or						

	Matters relating to current or pending legal proceedings					
7.	OVERVIEW AND SCRUT	FINY ACTION PLAN (Pages 13 - 14)				
	To consider the Action Plan					
8.	OVERVIEW AND SCRUT FORWARD PLAN (Page	FINY COMMITTEE WORK PROGRAMME AND COUNCIL s 15 - 36)				
	To receive the latest version of the Committee's work programme and the Council's Forward Plan.					
9.	REGENERATION AT KI	NGS QUARTER (Pages 37 - 40)				
		e Cabinet Member for Regeneration and Economy noting the Kings Quarter regeneration proposals and the procurement of a				
10.	SEAGULL MANAGEME	NT FOR 2018/2019				
	To discuss the possible opti	ons for Seagull Management in 2018/19.				
	BRIEFING NOTE TO FOLL	.OW				
11.	EXCLUSION OF THE PRESS AND PUBLIC					
	To resolve:-					
	on the grounds that it is like of the proceedings, that if m	be excluded from the meeting during the following item of business ly, in view of the nature of business to be transacted or the nature members of the press and public are present during consideration closure to them of exempt information as defined in Schedule 12A of 1972 as amended".				
	Agenda Item No. 11	Description of Exempt Information Paragraph 3: Information relating to the financial or business affairs of any particular person (including the Authority holding that information).				
		Paragraph 5: Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings.				
12.	REGENERATION AT ST. OSWALD'S RETAIL PARK (Pages 41 - 48)					
	To consider the report of the Cabinet Member for Regeneration and Economy noting the progress made for the regeneration of the vacant land to the rear of St. Oswald's Retail Park and to approve the continuing negotiations for development of this area.					
13.	DATE OF NEXT MEETIN	IG				
	27 th November 2017 at 6:30	opm in the Civic Suite. North Warehouse				

D.R. M.L.Y

Jon McGinty Managing Director

Date of Publication: Friday, 20 October 2017

NOTES

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

Interest	Prescribed description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	 Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.
	For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) –
	 (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where –
	 (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

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For further details and enquiries about this meeting please contact Rhys Howell, 01452 396126, <u>rhys.howell@gloucester.gov.uk</u>.

For general enquiries about Gloucester City Council's meetings please contact Democratic Services, 01452 396126, <u>democratic.services@gloucester.gov.uk</u>.

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

Recording of meetings

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Chair aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.

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OVERVIEW AND SCRUTINY COMMITTEE

- **MEETING** : Monday, 2nd October 2017
- **PRESENT** : Cllrs. Coole (Chair), Finnegan (Spokesperson), Hilton, Lewis, Wilson, Hampson, Smith, Patel, Pullen, Taylor, H. Norman and Hyman

Others in Attendance

Bernie Jones, CEO, Aspire Trust Jacquie Douglas, Director of Business and Deputy Chief Executive Jonathan Lund, Corporate Director Lloyd Griffiths, Head of Communities Atika Tarajiya, Team Leader: Democratic and Electoral Services

APOLOGIES : Cllrs. Dee, Hawthorne and Melvin

39. DECLARATIONS OF INTEREST

39.1 Councillor Hampson declared a personal interest in Agenda item 7: Aspire Annual Performance Report 2016/17 as a board member of the Aspire Sports and Cultural Trust and advised that he would take no part in the debate or vote on this item.

40. DECLARATION OF PARTY WHIPPING

40.1 There were no declarations of an existence of a party whip.

41. MINUTES

RESOLVED:

40.1 That the minutes of the meeting held on the 07th September 2017 be confirmed as a correct record and signed by the Chair.

42. PUBLIC QUESTION TIME (15 MINUTES)

42.1 There were no public questions.

43. PETITIONS AND DEPUTATIONS (15 MINUTES)

43.1 There were no petitions or deputations.

OVERVIEW AND SCRUTINY COMMITTEE 02.10.17

44. VOTE OF THANKS

- 44.1 The Chair advised the Committee that this would be the final meeting serviced by the Democratic and Electoral Services Team Leader, who would shortly be leaving the Council to join Gloucestershire County Council.
- 44.2 The Chair proposed, seconded by Councillor Pullen, and it was
- 44.3 RESOLVED That the Democratic and Electoral Services Team Leader be thanked for her work in supporting the Committee.

45. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME AND COUNCIL FORWARD PLAN

- 45.1 The Chair agreed to consider agenda item 9: Overview and Scrutiny Work Programme and Council Forward Plan ahead of Agenda Items 7 and 8.
- 45.2 The Chair advised that following discussions with officers and Councillor Hilton who had originally suggested the agenda item for discussion, it had been agreed that the Governance Review of Gloucestershire Airport be deferred until the 30th October 2017 meeting, where a written report would be available.

RESOLVED:

45.3 That the Overview and Scrutiny Work Programme and Council Forward Plan be noted.

46. ASPIRE ANNUAL PERFORMANCE REPORT 2016/2017

- 46.1 The Chair welcomed the Chief Executive and Director of Business and Deputy Chief Executive and of the Aspire Sports and Cultural Trust to the meeting.
- 46.2 The Chief Executive and Director of Business jointly delivered a presentation to the Committee, highlighting the key achievements in 2016/17, noting that the key focus was to increase and widen sports participation within the local community and help local residents live healthy and active lives.
- 46.3 Councillor Hilton stated that the lack of statistical data provided within the annual report did not allow the Committee to accurately judge the trust's performance against its contractual obligations and requested that this information, together with a statement of accounts and profit and loss accounts be circulated to the Committee. He also asked for information on the success of local elite athletes and the provision provided for such individuals. It was agreed that this information would be provided and would be considered before the Committee determined whether to scrutinise the potential to extend the existing contract with Aspire.
- 46.4 The Chief Executive advised that the annual report provided an overview of the operational activities in the previous year and agreed that a revised format could be provided in future, if required by the Committee. He reported that whilst the successes of elite athletes was welcomed and encouraged, the Trust's primary focus was to encourage participation in the whole community.

OVERVIEW AND SCRUTINY COMMITTEE 02.10.17

- 46.5 In response to Councillor Wilson's query of how the Trust were intending to manage the delivery of services following the removal of the management fee in next financial year, The Chief Executive reported that the Trust were on track to deliver a modest surplus. He explained that trends were being monitored closely and acknowledged the increasing market competition. He advised that the Trust could potentially have to consider using portions of the reserve, emphasising that as a Charity, the goal was to continually re-invest into the community.
- 46.6 Councillor Pullen acknowledged that it was difficult to asses the value added and benefit of the joint work the Trust undertook with partners and stakeholders and the savings that this achieved. He went on to question what action the Trust was taking to combat the increasing competition in the personal health and fitness sector.
- 46.7 The Chief Executive acknowledged that Trust would struggle to match the price of other competitors but advised that they had held their share of the market in this sector. He reported that the Trust were focussing on their unique selling points, such as the family membership, the ladies only gym,toning suite and on site swimming pool
- 46.8 In response to Councillor Finnegan's query of how the Trust were working with the Together Trust and individuals with complex physical and mental health needs, the Chief Executive advised that Community Wellbeing Trainers worked with these individuals to develop individual training programmes and offered subsidised membership in an effort to promote a change in lifestyle. He reported that staff were highly trained and only recently dealt with an individual who had experienced multiple strokes whilst in one of the pools.
- 46.9 In response to a query from Councillor H. Norman, the Director of Business advised that the Trust did offer complementary membership for elite athletes.
- 46.10 In response to Councillor H. Norman's query regarding benchmarking, the Chief Executive explained that due to the extremely competitive nature of the market, other organisations were reluctant to share data to make such comparisons.
- 46.11 Councillor Patel welcomed the successes of the Trust and focus on increasing community participation.
- 46.12 In response to a query from Councillor Smith regarding using reserved to balance the budget, the Chief Executive advised that the reserves were always intended for re-investment into the organisation and the organisation was not in a short or medium term risk. He went on to explain that the organisation were currently working on delivering a innovative and unique product, which they were highly confident would deliver a positive income for the Trust.

46.13 RESOLVED that:

- 1. The Aspire Sports and Cultural Trust's 2016/17 Statement of Accounts and accompanying Profit and Loss Account be shared with the Committee.
- 2. Information on the success of local elite athletes and provisions for such be circulated to the Committee.

OVERVIEW AND SCRUTINY COMMITTEE 02.10.17

3. The Annual Report 2016/17 be noted.

47. ACCOMMODATION REVIEW

- 47. 1 The Committee considered the draft report of the Cabinet Member for Regeneration and Economy and Cabinet Member for Performance and Resources regarding the disposal of the Herbert, Kimberley and Philpott Warehouses. The Chair welcomed the Corporate Director to the meeting.
- 47.2 The Corporate Director highlighted key areas of the report, advising that the there were two distinct areas of work which included the decant of warehouses, subject to a Cabinet report in June 2017 and the subsequent disposal of the warehouses.

He went on to explain that discussions with Gloucestershire County Council were ongoing, with the preference that the City Council had a core location at Shire Hall from which to operate, with some teams located with their respective counterparts at the County Council where it was deemed sensible to do so. He reported that the Council had already been approached by interested parties wishing to acquire the warehouses and the Council would look to deliver best value whilst also considering how the sale of the asset would contribute to the Council priorities. He advised that the Council had commissioned a valuation report taking into account alterative uses for the warehouses and were about to commence discussions with the Canal and River Trust regarding agreement for such a change. He concluded by advising that the final decision on the disposal would rest with Members.

- 47.3 In response to a query from Councillor Pullen regarding paragraph 9.2 of the report, the Corporate Director advised that the Council could consider selling at an undervalue in certain circumstances.
- 47.4 In response to Councillor Hilton's suggestion to decide at an early stage whether a relocation to Kings Quarter was necessary and helpful to that redevelopment scheme, the Corporate Director stated that this could be a little premature, as the Council might want to guage the general commercial interest in the Kings Quarter Development before deciding whether the Council's presence there was beneficial.
- 47.5 In response to Councillor Hampson's query regarding the use of the Council owned building in Westgate Street, the Corporate Director acknowledged that the building would require some refurbishment
- 47.6 In response to Councillor Pullen's comment that having separate locations for City and County receptions following the move to Shire Hall would be confusing to members of the public, the Corporate Director advised that discussions were on going with the County Council for the provision of a shared reception service.
- 47.8 The Chair commented that the Overview and Scrutiny Committee would be keen to contribute their views on the proposals.
- 47.9 In response to a query from Councillor Smith, regarding the City and Council unable to come to an agreement regarding the location, the Corporate Director advised that the Council would consider other options if a particularly advantageous offer for

OVERVIEW AND SCRUTINY COMMITTEE 02.10.17

the Warehouses was received but agreement with the County Council could not be reached.

RESOLVED:

47.10 That the report be noted.

48. DATE OF NEXT MEETING

30th October 2017 in Civic Suite, North Warehouse at 6:30pm.

Time of commencement: 6.30 pm hours Time of conclusion: 8.15 pm hours

Chair

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OVERVIEW AND SCRUTINY COMMITTEE – 20 OCTOBER 2017

ACTION PLAN

MINUTE NO.	MATTER	CURRENT STATUS	RAG	TARGET DATE	OWNER			
Actions a	rising from meeting held on 12 June 2017:							
9.10	Support the monitoring of the Task and Finish Group on Employment and Skills through quantitative and qualitative case studies.	The Head of Place agreed to explore this in further detail and consider what evidence could be used to support the progress made against recommendations.	A	Summer 2018	АН			
9.11	Explore options in committing Developers to source local employment relation to the City's capital projects	The Head of Place agreed to explore commitment s with Developers in relation to local employment.	A	Summer 2018	АН			
P	rising from meeting held on 10 July 2017:							
ິດ ອີ 19.21 ເວ	Amey annual KPIs to include a qualitative and thematic breakdown on the nature of the complaints received.	Cabinet Member for Environment and Corporate Director to consider this in discussions with Amey.	А	TBC	RC/JL			
Actions a	Actions arising from meeting held on 09 September 2017:							
35.3	Organise ASSIST Training for Members	Awaiting decision by Committee as to which type of session they would like to attend.	Α	December 2017	SB			

PLEASE NOTE: Rolling agenda items requested by the Committee have not been included above but have been included on the Overview and Scrutiny Committee

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Gloucester City Council Overview and Scrutiny Committee Work Programme Updated 20 October 2017

Item	Format	Lead Member (if applicable)/Lead Officer	Comments	
27 November 2017				
Marketing Gloucester Performance Monitoring	Written Report	Cabinet Member for Culture and Leisure	Part of Committee's Rolling programme of work	
Amey Management Update on Supervision of the Grounds Crew	Presentation/Written report	Cabinet Member for Environment	Requested by the Committee	
Quarter 2 Financial Monitoring	Written reports	Cabinet Member for Performance and Resources	Part of Committee's Rolling programme of work	
Governance Review Gloucestershire Airport	Written report	Leader of the Council	Requested by the Committee	
Summary of decision: To seek approval for the revised governance arrangements.				
4 December 2017				
BUDGET MEETING – NO OTHER ITEMS			Part of Committee's Rolling programme of work	
8 January 2018				
Amey Management Update on Grounds Maintenance Schedule	Presentation/Written report	Cabinet Member for Environment	Requested by the Committee	
Report on the Peer Review	Written report	Leader of the Council	Requested by the Committee	
Festivals and Events Programme	Written report	Cabinet Member for Culture and Leisure	Requested by Committee	
Summary of decision: To seek approval for the 2018-19				

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Item	Format	Lead Member (if applicable)/Lead Officer	Comments
Festival and Events Programme.			
Wards affected: All Wards			
The Fleece Inn- Gloucester	Written report	Cabinet Member for Regeneration and Economy	Requested by Committee
Summary of decision:		, , , , , , , , , , , , , , , , , , , ,	
To provide an update on the development of the Fleece Hotel			
Wards affected: Westgate			
29 January 2018			
No Current Date for Item			
Deriving Social Benefit from	Written Report	Anthony Hodge/ Anne	Requested by Lead Members of
Regeneration		Brinkhoff	Overview and Scrutiny 30/5/17
Summary of decision:			
To update Members on current			
progress and future plans to ensure a			
positive impact of regeneration and			
economic growth for disadvantaged			
communities within the City.			
Wards affected: All Wards			
Review of Green Travel Plan	Written report	Cabinet Member for Environment	Requested by Committee for September 2018
GCC Annual Performance Monitoring	Written Report	Cabinet Member for Performance and Resources	Part of Committee's Rolling programme of work

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NOTE: The work programme is agreed by the Chair, Vice-Chair and Spokesperson of the Overview and Scrutiny Committee

Publication Date: 10th October 2017



FORWARD PLAN **FROM NOVEMBER TO OCTOBER 2018**

This Forward Plan contains details of all the matters which the Leader believes will be the subject of a Key Decision by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent 12 months). A Key Decision is one that is:

- a decision in relation to a Cabinet function which results in the Local Authority incurring expenditure or making of a saving which is significant having regard to the budget for the service or function to which the decision relates; or
- Page a decision that is likely to have a significant impact on two or more wards within the Local Authority; or
- a decision in relation to expenditure in excess of £100,000 or significant savings; or
- a decision in relation to any contract valued in excess of £500,000 **-**

A decision maker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Constitution.

Cabinet Members

Portfolio	Name	Contact Details		
Leader and Regeneration & Economy	Councillor Paul James	6 Mainard Square, Longlevens, Gloucester GL2 0EU		
(LRE)		Tel: 396151 paul.james@gloucester.gov.uk		
Deputy Leader and Communities &	Councillor Jennie Watkins	14 Topcliffe Street, Kingsway, Gloucester, GL2 2ES		
Neighbourhoods (C&N)		Tel: 07912450049 jennie.watkins@gloucester.gov.uk		
Culture & Leisure (C&L)	Councillor Lise Noakes	14 Middle Croft, Abbeymead, Gloucester GL4 4RL		
		Tel: 01452 610702 lise.noakes@gloucester.gov.uk		
Performance & Resources (P&R)	Councillor David Norman	50 Coltishall Close, Quedgeley, Gloucester GL2 4RQ		
	MBE	Tel: 07970593780 david.norman@gloucester.gov.uk		
Housing & Planning	Councillor Colin Organ	337 Stroud Road, Gloucester GL4 0BA		
(H&P)		Tel: 07767350003 colin.organ@gloucester.gov.uk		
Environment (E) Councillor Richard Cook		101 Woodvale, Kingsway, Gloucester GL2 2BU		
		Tel: 07889534944 richard.cook@gloucester.gov.uk		

The Forward Plan also includes Budget and Policy Framework items; these proposals are subject to a period of consultation and the Overview and Scrutiny Committee has the opportunity to respond in relation to the consultation process.

A Budgetary and Policy Framework item is an item to be approved by the full City Council and, following consultation, will form the budgetary and policy framework within which the Cabinet will make decisions.

For each decision included on the Plan the following information is provided:

(a) the matter in respect of which a decision is to be made;

(b) where the decision maker is an individual, his/her name and title if any and, where the decision maker is a body, its name and details of membership;

(c) the date on which, or the period within which, the decision is to be made;

(d) if applicable, notice of any intention to make a decision in private and the reasons for doing so;

(e) a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the decision is to made;

(f) the procedure for requesting details of those documents (if any) as they become available

(the documents referred to in (e) and (f) above and listed in the Forward Plan are available on request from the Council's main offices at Herbert Warehouse, The Docks, Gloucester GL1 2EQ. Contact the relevant Lead Officer for more information).

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Grhe Forward Plan is updated and published on Council's website at least once a month.

°K EY	= Key Decision	CM KEY	= Individual Cabinet Member Key Decisions
NON	= Non-Key Decision	CM NON	= Individual Cabinet Member Non-Key Decision
BPF	= Budget and Policy Framework		

CONTACT:

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned. To make your views known on any of the items please also contact the Officer shown or the portfolio holder.

Copies of agendas and reports for meetings are available on the web site in advance of meetings.

For further details on the time of meetings and general information about the Plan please contact:

Atika Tarajiya, Team Leader: Democratic and Electoral Services on 01452 396203 or send an email to atika.tarajiya@gloucester.gov.uk.

SUBJECT (and summary of decision to be taken)		PLANNED DATES	DECISION MAKER & PORTFOLIO	NOTICE OF PRIVATE BUSINESS (if applicable)	RELATED DOCUMENTS (available on request, subject to restrictions on disclosure)	LEAD OFFICER (to whom Representations should be made)
NOVE	MBER 2017					
NON Page 19	The Gloucester Window <u>Summary of decision:</u> The Gloucester Window project to achieve a unique and distinctive stained glass window to be located at the new bus station. <i>Wards affected: Westgate</i>	8/11/17	Cabinet Cabinet Member for Regeneration and Economy			Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.go v.uk
NON	City Centre Investment Fund Allocations and Update Summary of decision: To update Members on the progress towards the delivery of the City Centre Investment Fund Wards affected: Westgate	8/11/17	Cabinet Cabinet Member for Regeneration and Economy			Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.go v.uk

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KEY	Governance Review Gloucestershire Airport Summary of decision: To seek approval for the revised governance arrangements. Wards affected: All Wards	8/11/17 23/11/17	Cabinet Council Leader of the Council		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON Page 20	Armed Forces Community Covenant Update Summary of decision: To update Cabinet on the work done by Gloucester City Council to support current and ex-service personnel as part of the Gloucestershire Armed Forces Community Covenant Wards affected: All Wards	8/11/17	Cabinet Cabinet Member for Communities and Neighbourhoods		Lloyd Griffiths, Head of Communities Iloyd.griffiths@gloucester.gov. uk

KEY	Review of Shopmobility Fee Schedule Summary of decision: To seek approval to review the current charging schedule for the Shopmobility Service Wards affected: All Wards	8/11/17	Cabinet Cabinet Member for Culture and Leisure		Lucy Chilton, Visitor Experience Manager Tel: 01452 396570 lucy.chilton@gloucester.gov.uk
NON Page 21	Regulation of Investigatory Powers Act 2000 (RIPA) - Review of Procedural Guide Summary of decision: To request that Members review and update the Council's procedural guidance on RIPA. Wards affected: All Wards	8/11/17 23/11/17	Cabinet Council Cabinet Member for Performance and Resources		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	Financial Monitoring Quarter 2 Report Summary of decision: To receive an update on financial monitoring information for the second quarter 2017/18. Wards affected: All Wards	6/12/17	Cabinet Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
KEY Page 22	Kings Quarter Development Progress Update Summary of decision: To provide Members with an update on the Kings Quarter Development. Wards affected: Westgate	8/11/17	Cabinet Cabinet Member for Regeneration and Economy	Philip Ardley, Major Projects Consultant philip.ardley@gloucester.gov.u k
NON	Gloucester Playing Pitch Strategy Delivery Update Summary of decision: To receive an update on the Gloucester Playing Pitch Strategy and Sports Maintenance Bank Wards affected: All Wards	8/11/17	Cabinet Cabinet Member for Environment, Cabinet Member for Housing and Planning	Adam Gooch, Principal Planning Officer Tel: 01452 396836 adam.gooch@gloucester.gov. uk

NON	Royal City of Gloucester- Consultation Response Summary of decision: To consider the response to the consultation on the Royal City Status for the City. Wards affected: All Wards	8/11/17	Cabinet Leader of the Council		Tanya Davies, Policy and Governance Manager Tel: 39-6125 tanya.davies@gloucester.gov. uk
NON Page 23	Future Programme for Gull Control Summary of decision: To provide Cabinet with options for the future control and costs to reduce the gull breeding population in the city. Wards affected: All Wards	6/12/17	Cabinet Cabinet Member for Environment		Yvonne Welsh, Environmental Health Practitioner yvonne.welsh@gloucester.gov .uk

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DECE	DECEMBER 2017						
NON	Strategic Risk Register Summary of decision: To update Members on the Council's Strategic Risk Register Wards affected: All Wards	20/11/17 6/12/17	Audit and Governance Committee Cabinet Cabinet Member for Performance and Resources	Stephanie Payne, Group Manager, Audit, Risk and Assurance Tel: 01452 396432 stephanie.payne@gloucester.g ov.uk			
NON Page 24	Treasury Management Six Monthly Update 2016/17 Summary of decision: To update Cabinet on treasury management activities. Wards affected: All Wards	6/12/17	Cabinet Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk			
NON	Draft Budget Proposals (including Money Plan and Capital Programme) Summary of decision: To update Cabinet on the draft budget proposals Wards affected: All Wards	27/11/17 6/12/17	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk			

BPF	Local Council Tax Support scheme review 2018/19 Summary of decision: To advise members of the requirement to review the Local Council Tax Support scheme (LCTS) 3 years of the Act taking effect and consider its impact locally, following the consultation results. Wards affected: All Wards	6/12/17 25/01/18	Cabinet Council Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
age 25	The Fleece Inn- Gloucester Summary of decision: To provide an update on the development of the Fleece Hotel Wards affected: Westgate	10/01/18	Cabinet Cabinet Member for Regeneration and Economy	Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.go v.uk

NON	Government's National Litter Strategy Summary of decision: To consider the Council's response to the Government's National Litter Strategy Wards affected: All Wards	10/01/18	Cabinet Cabinet Member for Environment		Meyrick Brentnall, City Improvement and Environment Manager Tel: 01452 396829 meyrick.brentnall@gloucester. gov.uk
NON Page 26	Green Travel Plan Progress Report 2017 and Update Summary of decision: Annual update on initiatives in the Green Travel Plan Wards affected: All Wards	10/01/18	Cabinet Cabinet Member for Environment		Lloyd Griffiths, Head of Communities lloyd.griffiths@gloucester.gov. uk

NON	Deriving Social Benefit from Regeneration Summary of decision: To update Members on current progress and future plans to ensure a positive impact of regeneration and economic growth for disadvantaged communities within the City. Wards affected: All Wards	10/01/18	Cabinet Cabinet Member for Regeneration and Economy, Cabinet Member for Communities and Neighbourhoods		Anne Brinkhoff, Corporate Director, Anthony Hodge, Head of Place anne.brinkhoff@gloucester.go v.uk, Tel: 01452 396034 anthony.hodge@gloucester.go v.uk
age 27	Festivals and Events Programme Summary of decision: To seek approval for the 2018-19 Festival and Events Programme. Wards affected: All Wards	10/01/18	Cabinet Cabinet Member for Culture and Leisure		Jonathan Lund, Corporate Director jonathan.lund@gloucester.gov. uk

NON	Gloucester Culture Trust Update Summary of decision: To provide Members with an update on the work undertaken by the Gloucester Culture Update Wards affected: All Wards	10/01/18	Cabinet Cabinet Member for Culture and Leisure	Jonathan Lund, Corporate Director jonathan.lund@gloucester.gov. uk
NON Page 28	Purple Flag Action Plan Summary of decision: To review and approve the action flag in relation to the achieving purple flag status. Wards affected: Westgate	10/01/18	Cabinet Cabinet Member for Communities and Neighbourhoods	Ismael Rhyman, City Centre Improvement Officer ismael.rhyman@gloucester.go v.uk
NON	Review of the Economy Development Strategy Summary of decision: To conduct a review of the current Economic Development Strategy. Wards affected: All Wards	10/01/18	Cabinet Cabinet Member for Regeneration and Economy	Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.go v.uk

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FEBR	FEBRUARY 2018						
BPF	Council Tax Setting 2018/19 Summary of decision: To seek approval for the resolutions relating to the setting of Council Tax for 2018/19 Wards affected: All Wards	7/02/18 22/02/18	Cabinet Council Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk	
MARC	H 2018						
Page 29	Pay Policy Statement 2018-19Summary of decision: To seek approval for the annual Pay policy Statement 2018-19 in accordance with Section 38 of the Localism Act 2011.Wards affected: All Wards	22/02/18 7/03/18	Council Cabinet Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk	

NON	Treasury Management StrategySummary of decision: To seek approval for the Treasury Management Strategy.Wards affected: All Wards	7/03/18 22/03/18	Cabinet Council Cabinet Member for Performance and Resources		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON Page 30	Financial Monitoring Quarter 3 Report Summary of decision: To receive an update on financial monitoring information for the third quarter 2017/18. Wards affected: All Wards	7/03/18	Cabinet Cabinet Member for Performance and Resources		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	Matson and Podsmead Estate RegenerationSummary of decision: to outline the development proposals for the regeneration of estates within Matson and Podsmead.Wards affected: Matson and Robinswood; Podsmead	7/03/18	Cabinet Cabinet Member for Regeneration and Economy	Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.go v.uk
	2018- Items to be advised 2018			
α NON	2017-18 Financial Outturn Report Summary of decision: To update Cabinet on the Financial Outturn Report 2017-18. Wards affected: All Wards	13/06/18	Cabinet Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	Treasury Management Six Monthly Update 2017/18 Summary of decision: To update Cabinet on treasury management activities. Wards affected: All Wards	13/06/18	Cabinet Cabinet Member for Performance and Resources		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON Page 32	Strategic Risk Register Summary of decision: To update Members on the Council's Strategic Risk Register Wards affected: All Wards	13/06/18	Cabinet Cabinet Member for Performance and Resources		Stephanie Payne, Group Manager, Audit, Risk and Assurance Tel: 01452 396432 stephanie.payne@gloucester.g ov.uk
JULY	2018				
NON	City Centre Investment Fund Allocations and Update Summary of decision: To update Members on the progress towards the delivery of the City Centre Investment Fund Wards affected: Westgate	11/07/18	Cabinet Cabinet Member for Regeneration and Economy		Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.go v.uk

NON	Social Impact Bond- Mid Term Update Summary of decision: To receive an mid- term update on the Gloucestershire Social Impact Bond/. Wards affected: All Wards	11/07/18	Cabinet Cabinet Member for Housing and Planning			Helen Chard, Housing Manager Tel: 01452 396534 helen.chard@gloucester.gov.u k
AUGU	AUGUST 2018- No meetings					
SEPTE	SEPTEMBER 2018					
Page 33	Financial Monitoring Quarter 1 Report Summary of decision: To receive an update on financial monitoring information for the first quarter 2018/19 Wards affected: All Wards	3/09/18 12/09/18	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

OCTOBER 2018					
NON	Energy Costs and Reduction Projects Annual Report Summary of decision: To update Cabinet on the City Council Energy Costs and Reduction Projects. Wards affected: All Wards	10/10/18	Cabinet Cabinet Member for Performance and Resources		Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.go v.uk
NON Page 34	Armed Forces Community Covenant Update Summary of decision: To update Cabinet on the work done by Gloucester City Council to support current and ex-service personnel as part of the Gloucestershire Armed Forces Community Covenant. Wards affected: All Wards	10/10/18	Cabinet Cabinet Member for Communities and Neighbourhoods		Lloyd Griffiths, Head of Communities Iloyd.griffiths@gloucester.gov. uk

ITEMS DEFERRED- Dates to be confirmed				
KEY	Gloucester Social Enterprise PartnershipSummary of decision: To develop a Gloucester Social Enterprise PartnershipWards affected: All Wards	Cabinet		
KEY Page 35	St Oswalds Land DisposalSummary of decision: To consider potential options for land disposal 	Cabinet Cabinet Member for Regeneration and Economy	The public are to be excluded from the Cabinet meeting during consideration of this report as it contains exempt information as defined in paragraph 3 of schedule 12A to the Local Government Act 1972 (as amended).	Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.go v.uk

KEY	Housing Development CompanySummary of decision: To seek approval to establish a housing development company.Wards affected: All Wards	Cabinet Cabinet Member for Regeneration and Economy	Jon McGinty, Managing Director jon.mcginty@gloucester.gov.u k
NON Page 36	Energy Savings Projects Summary of decision: To update Cabinet on the City Council Energy Costs and Reduction Projects. Wards affected: All Wards	Cabinet Cabinet Member for Environment	Meyrick Brentnall, City Improvement and Environment Manager Tel: 01452 396829 meyrick.brentnall@gloucester. gov.uk
NON	Air Quality Management Areas Summary of decision: To seek approval to review the air quality management areas within the City. Wards affected: All Wards	Cabinet Cabinet Member for Environment	Wayne Best, Environmental Protection Service Manager wayne.best@gloucester.gov.u k



Meeting:	Overview & Scrutiny Cabinet	Date:	30 th October 2017 8 th November 2017
Subject:	Regeneration at Kings Quarter		
Report Of: Cabinet Member for Regeneration and Economy			
Wards Affected:	Westgate		
Key Decision:	No Budget/Policy	Frameworl	k: No
Contact Officer: Philip Ardley, Consultant - Asset Management Tel: 396107 Email: philip.ardley@gloucester.gov.uk			
Appendices:	None		

GENERAL RELEASE

1.0 Purpose of Report

To note the progress made for the new Kings Quarter regeneration proposals and the procurement of a hybrid planning application.

2.0 Recommendations

- 2.1 **Overview and Scrutiny Committee** is asked to **NOTE** the report, subject to any recommendations that it wishes to make.
- 2.2 **Cabinet** is asked to **RESOLVE** to note the progress made with the Kings Quarter regeneration and, in particular,
 - (1) LDA Design and Jones Lang LaSalle have finalised the Business Plan and Development Brief which have been published in accordance with the report to Cabinet of 13th September 2017.
 - (2) The procurement of the planning team and architects for the Kings Quarter regeneration is underway and expressions of interest have been received via the County Council's framework agreement for professional practices.
 - (3) The main contract for the construction of the new bus station has been awarded to Kier Construction Limited, the successful tenderer, within the overall budget agreed by Cabinet and Council. The new road system in front of the Land Registry building opens on 15th October at which time Kier works will commence on site.

3.0 Background

- 3.1 This report provides a summary of progress since the last report to Cabinet on 13th September 2017.
- 3.2 The Council appointed LDA Design and Jones Lang LaSalle in December 2016 to progress the delivery of the council's number one priority regeneration project known as new Kings Quarter. The appointment focused on the provision of a targeted and dedicated project management resource supported by urban design, planning and commercial advisors. This resource is based within the Council's regeneration team two days a week and works on the project remotely for a further third day.
- 3.3 The agreed project programme is extremely challenging with an expectation that the Business Plan was produced in July 2017 and submitted to Cabinet on 13th September 2017.
- 3.4 Subject to final cost approval and recommendations a planning team will be procured with the aim of submitting a comprehensive application in the Spring of 2018. Dependent on determination, this could enable works and demolition to commence in the Autumn of 2018 and construction to commence in the Spring of 2019.
- 3.5 We are currently on target and since January, the project lead with support from the regeneration team has completed a number of key work streams.
- 3.6 We are working to deliver a parking strategy to investigate the next 15 years parking capacity for the city and provide a breakdown of forecast annual supply and demand. Any shortfall will be highlighted based on the timing of possible closure of existing car parks and the delivery of new developments. A strategy report will be provided by the end of December 2017.
- 3.7 In order to assist possible future funding, LDA Design and council officers have initiated and progressed a Homes and Communities Agency Funding application to help provide funding of acquisition costs for the residual land assembly in Market Parade and enabling works which was submitted at the end of September. They are also updating a grant funding application for the GFirst Local Enterprise Partnership Growth Fund to enable submission in November 2017, once a new funding round is reopened.
- 3.8 LDA and Jones Lang LaSalle have undertaken market research on the prospects for a food hub and twenty first century market for Kings Quarter. This includes a review of the potential for temporary uses to help establish King's Square and the adjoining area as a destination in its own right.
- 3.9 Jones Lang LaSalle are continuing to provide market knowledge and advice to support council officers in negotiations with potentially significant office occupier interest. Additionally they have started negotiations with landowners identified as critical to the overall land assembly. Commercial advice is being provided on the decanting implications for existing tenants.

3.10 The recent acquisition by the City Council of a long lease for the Kings Walk shopping centre has added impetus to the Kings Quarter proposals and our asset managers, Reef Estates, have joined the Kings Quarter monthly project meetings.

4.0 Reasons for Recommendations

4.1 To update Cabinet on progress with Kings Quarter and the procurement process for a planning application in 2018.

5.0 Future Work and Conclusions

5.1 Officers will continue the procurement of a planning team and initial enabling works will be undertaken leading to a planning application in 2018. Further progress reports on Kings Quarter will continue to be provided.

6.0 Legal Implications

6.1 One Legal will shortly sign and seal the formal contract for Kier Construction Limited.

7.0 Financial Implications.

7.1 The three year budget for this Kings Quarter enabling consultancy work was approved by Cabinet on 22nd June 2016 for £150,000 per annum and we are currently within that budget. The final anticipated cost of the planning application will be reported to Cabinet, prior to appointment of the planning team, in due course.

8.0 Risk & Opportunity Management Implications

8.1 The key risk in the Kings Quarter scheme at this stage is the failure to procure a suitable project development partner and funding to take the project forward.

9.0 People Impact Assessment (PIA):

9.1 At present, there are no adverse impacts identified for any of the Protected Characteristic groups; as the regeneration of Kings Quarter progresses, Impact Assessments may be required to ensure that those who require parking and access to the Kings Quarter area are given due consideration.

10.0 Other Corporate Implications

Community Safety

10.1 Safety of the public will be managed during the Kings Quarter regeneration by the City Council and their appointed Construction Design Management health & safety advisor in association with the main contractor.

Sustainability

10.2 None specific to this report, although sustainability will be considered when specifying products, and in construction methods.

Staffing & Trade Union

10.3 None.

Background Documents: None

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By virtue of paragraph(s) 3, 5 of Part 1 of Schedule 12A of the Local Government Act 1972.

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